

Supreme Court of the Philippines
 Philippine Judicial Academy
PHILIPPINE MEDIATION CENTER
 _____ Unit

Plaintiff/Complainant,

-vs-

Defendant/Accused.

_____ Branch : _____

Case No. : _____

Nature of Case : _____

Date of Filing : _____

OR No. (plaintiff) : _____

OR No. (defendant) : _____

MEDIATOR'S REPORT

This case is respectfully returned to the Honorable Court after:

MEDIATION SESSIONS:

Date/s	Plaintiff/Complainant	Counsel	Defendant/Accused	Counsel	Status
1 st					
2 nd					
3 rd					
4 th					
5 th					
6 th					
7 th					
8 th					
9 th					
10 th					

Mediation being part of Pre-trial, the Court shall impose the appropriate sanction/s including but not limited to censure, reprimand, declaration in contempt, costs and fees spent by the attending party and such sanctions as are provided under the Rules of Court for failure to appear for pre-trial, in case any or both of the parties absent himself/themselves during the mediation proceedings. Refusal to pay the corresponding mediation fee shall be considered as non-payment of the appropriate filing fee.

ACTION TAKEN/STATUS:

- SUCCESSFUL SETTLEMENT** *(with Attachment/s)*
 - Compromise Agreement Withdrawal of the Complaint/Counterclaim Satisfaction of the Claim
- UNSUCCESSFUL MEDIATION**
- BACK TO COURT:**
 - Party (plaintiff/defendant) refused to mediate due to _____.
 - Party/ies not fully authorized to enter into Compromise Agreement.
 - Non-appearance of parties in conferences scheduled.
 - Other reason/s: _____.

REMARKS:

 Mediator
(Signature over Printed Name)

 Unit Coordinator
(Signature over Printed Name)

Date: _____